

**30 DAY NON-FEE PERMIT APPLICATION**

DATE ISSUED \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ (hereinafter referred to as Owner)

SECTION \_\_\_\_\_ LOT \_\_\_\_\_ LOCATION \_\_\_\_\_ PHONE \_\_\_\_\_

The Owner hereby applies to the Wallenpaupack Lake Estates Property Owners Association, hereinafter referred to as the Association, for a non-fee permit to \_\_\_\_\_

Property owners planning or undertaking construction projects may want to do the following:

- Verify current liability insurance in sufficient coverage amounts for your contractors, and worker’s compensation insurance for your contractors/workers and their workers and subcontractors, or that worker’s compensation insurance coverage is not required by law.
- Inquire into and procure other insurance coverage, possibly under your homeowner’s insurance policy as a rider or endorsement thereto, for your protection and benefit during the period of work under this permit.
- Obtain an appropriate waiver or release of mechanic’s liens effective as to material suppliers, contractors and others for work and services performed at and materials supplied for your property.
- Consult with your insurance and legal professionals for your needs and interests pertaining to your construction project.

**INDEMNIFICATION**

Since the primary purpose of the Building Regulations and the Schedule “A” of the Association is to insure the present and future residential living conditions relating to the health, safety, public morale, convenience, comfort and beauty of lots in the Wallenpaupack Lake Estates Development; to regulate, inspect, administer, approve structures and plans for same; to engage in such other incidental and related activities so as to carry out the general purposes, which are more specifically set forth in Article II of the By-Laws of the Association, it must be understood by all applicants/owners that neither the Building Committee, its staff, the Association, its Officers and Directors, the employees and Agents nor any person acting on behalf of any of them shall be responsible in any way for any defects in plans, specifications or other material submitted to the Building Compliance Officer, Building Committee, or the Board of Directors of the Association, nor for any defect in any work done. Further, the owners and owners’ agent shall indemnify, hold harmless, protect, exonerate and defend the Building Committee and its staff, Building Compliance Officer, the Association, its Officers and Directors, the Employees and Agents or any person acting on behalf of any of them, from and against any and all costs, claims, or liabilities arising out of actions taken or decisions made while performing the duties of their respective position in good faith, and with that diligence, care and skill which ordinarily prudent persons would exercise under similar circumstances.

**NOTICE**

Contractor/Owner must complete exterior maintenance and/or landscaping as shown on the plans or listed on this application within thirty (30) days from date of issuance. Failure to comply will result in a NOTICE OF VIOLATION and/or a STOP WORK ORDER as stated in the WLE Building Regulations.

**BUILDING REGULATIONS**

We hereby acknowledge receipt of the Building Regulations dated \_\_\_\_\_ with all current addenda and agree that we and any person employed by us shall be bound by and shall comply with said Regulations and Schedule “A” deed covenants.

\_\_\_\_\_  
OWNER SIGNATURE

INDEMNIFICATION BY CONTRACTOR

Contractor agrees to indemnify, save, hold harmless, and defend WLEPOA, its officers, agents and employees, against any claim, lawsuit, expense, loss or liability for injury (including death) to anyone or property damage (regardless of who owns the property) arising out of or through any act, omission, or failure to act or perform, or any neglect or negligence or breach of any other duty or standard of the Contractor or any subcontractor, or anyone directly or indirectly employed or supervised by any of them, in the performance or prosecution of work or construction services included in this permit or occurring anywhere within WLE.

The contractor for construction or other work at WLE properties, by performing work/services, or the issuance of a WLEPOA permit, or their signature to the permit application, affirms to the following:

- that they are authorized to submit/sign this permit application and insurance and other information, and to represent their contracting company/organization;
- that they have and will maintain during the project or work and through its completion the required liability and worker’s compensation insurance, or are exempt by Pennsylvania law;
- that their information and affirmations are true and accurate.

I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent if their signature does not appear above.

\_\_\_\_\_  
SIGNATURE OF APPLICANT/CONTRACTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
CONTRACTOR COMPANY NAME

\_\_\_\_\_  
PA REGISTRATION #